



# Emergency Management

## Family Emergency Plan Template

**Remember:** the objective of a family emergency plan is to be prepared to be self-sufficient for a minimum of 72 hours as well as being able to reunite and have a plan in the event of an evacuation.

<p><b>Out of Area Contact</b> (A person far enough away so as not to be affected by the same situation – someone each member of the family can call or e-mail in case of an emergency)</p> <p><b>Name:</b></p> <p><b>Address:</b></p> <p><b>Telephone:</b> (home): (work): (cell):</p> <p><b>E-mail address:</b></p>	<p><b>Temporary Accommodation</b> (a place where your family will be able to stay for a few days in case of evacuation).</p> <p><b>Location:</b></p> <p><b>Telephone:</b></p> <p><b>Telephone:</b></p> <p><b>E-mail address:</b></p>
<p><b>Emergency Meeting Place</b> (A place for your family to meet if you are all in different locations when your home is evacuated, such as work or school)</p> <p><b>Location:</b></p> <p><b>Alternate Location:</b></p>	

*Give a copy of this plan to each family member, your emergency contact, child's school, etc*

**Family Contact Info**

Family Member	Usual Weekday location	Contact Information

Special Health information:

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Insurance/Security Company contact information:

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Ready to Go bag location:

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Separate location for pets to be cared for (if required) and contact information:

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Pet Emergency Kit location:

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